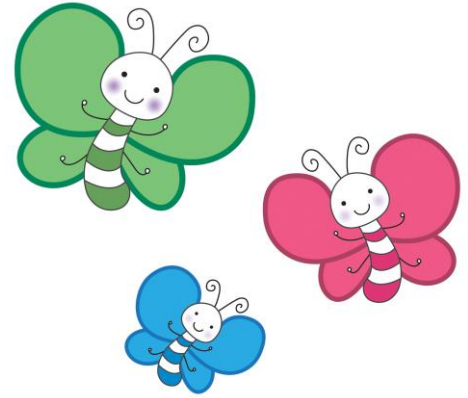


ORIENTATION SESSIONS



Dear Parent,

Here at Butterflies Childcare and Early Learning Centre, we provide an extra service, to help you and your child settle in to our centre. Our orientation sessions consist of the following visits:

1st visit – This visit is 1 hour in duration (10.30-11.30am). Parent and child sit in the room and participate in activities together. Please do not leave the room on this visit. Today is about helping your child feel safe and comfortable in this environment . (This session is free of charge)

2nd visit (drop off) – This visit lasts 2 hours in duration (10.30am-12.30pm) Parent settles the child in, says goodbye to their child and leaves while the child engages in activities with other children and our team members – your child stays for lunch. (This session is also free of charge. Parent can leave the centre)

1st day (½ day) – This visit is 4 hours in duration (10.30am-2.30pm) Your child should now feel comfortable with our Team Members and our centre. Your child can now attend for a half day session. Your child will participate in activities, meals and will have a sleep or rest at the centre. (Charges apply for this day).

This process is very important for parents, children and our team members. It also builds trust with your child and shows them that you will come back for them at the end of the day.

Thank you,

Butterflies Team.

Times do not apply for babies. Please make times with us that suit your baby's routine.

(This is a recommendation only and is flexible for each family at our service)